**Candor Chamber of Commerce**

**Meeting Minutes**

**3/8/2021**

**TOPIC: General Monthly Meeting**

**IN ATTENDANCE VIA ZOOM:**

 Dave Astorina

 Suzanne Johnson

 Rita Kellogg

 Nancy Riggs

 Terri Rennells

 Cheryl Berg

 Dick Zavatto

 Jessica Spaccio

 Maria Cole

 Linda Cole

 Tammy Perry

 JD Hackney (Merciful Misfits)

Meeting Called to Order by Rita Kellogg 7:00pm

AGENDA: Treasury Report – Jessica Treasurer (5)

 Meeting Minutes Approval

 Daffodil Festival Vote – Rita President (1hr)

 Shred Day – Rita Pres. (30)

 EMS Bake Sale/BBQ Results – Dick Director (5)

 Monthly Email Newsletter – Suzanne Secretary (10)

**TREASURY REPORT**: Account balance $5159

 Daffodil Account balance $2533.90

 NEW: Account opened under the name of Friends of Candor EMS

 $50 to open checking account, will use $$ from bake sale to start.

 Forms filled out, need signing by Jessica and Rita to complete process

**MEETING MINUTES APPROVAL**: Have all approved the minutes that Suzanne emailed?

 Not all saw the email and approved then, but approve now.

RITA: I move to request we approve previous meeting minutes and treasury report via email before each meeting to save time.

VOTE: All say aye. Meeting minutes and Treasury report submitted by the secretary and treasurer will be approved or not by all via email prior to our monthly meetings.

**DAFFODIL FESTIVAL VOTE**: Rita calls a vote for having the festival this year.

 Ayes: Cheryl Nays: Dave

 Maria Jess

 Rita Terri

 Suzanne

 Dick

 Nancy

 DETAIL REVIEW: Merciful Misfits will help in all aspects needed: Up to 30 people available

* Security regarding masking/distancing
* Set up and break down
* Perimeter security
1. Festival will run 10am-5pm – same as past years – more time to space participation.
2. Vendor fee will be $50
3. Member vendor fee $35
4. Winery fee will be $75
5. Food Truck fee will be $125 – 1-3 trucks only this year.
6. Approximately 60 vendors
7. Vendors by email invite only
8. Vendors will bring their own tables/chairs/tents/sanitizer and responsible for managing customer distancing as much as possible.
9. Wineries responsible for ID proofing
10. Vendors need to supply their own power – no vendors with loud generators.
11. Vendors will be asked to leave if pandemic safety rules are not followed

 DAFFODIL TASKS ASSIGNED:

* Dave will get a quote from insurance
* Rita and others will investigate back-up locations should the field be too wet.
* Rita will do permits required
* Maria & Dick will refine the layout: Food Truck/eating area, trailer stage, vendors, bathrooms, parking.
* Maria & Suzanne: will update application with new guidelines/fees, to go to vendors.

**NEXT MEETING ON FESTIVAL 3/22/2021**

**SHRED DAY**: Rita proposed a “Shred Day” as a member benefit.

 Rita researched three companies and chose the most affordable at $150 an hour.

 Event would be on a Saturday for 3 hours for a total of $450

* Per Dave’s suggestion, Dick did a brief research on purchasing a machine.

Would be more labor, maintenance on slower machine. Renting better for now.

 Cheryl: Can Community Bank sponsor this? She will check with banks about this.

 Dave: Let’s add food trucks and bake sale to make it a FUN event.

 Rita: How bout Saturday June 4th? All agreed.

 Location ideas discussed.

 No vote called – assumed a go by all. More details to be discussed at April meeting.

Update 3/13/21: The Village and Town are going to have a Shred Day, so we will not be doing ours.

**RITA: FYI** – July 4th Celebration Update –

* July 4th is a Sunday
* Parade will be on Saturday July 3rd
* Fireworks will be on Friday July 2nd
* Float theme is Months of the Year – Chamber will do Daffodil float for the month of May

**EMS FUNDRAISING BAKE SALE/RAFFLE with Merciful Misfits**:

* **We made $765 for EMS!**

Nancy: Need more bakers for next time – more cakes and pies. Had mostly cookies leftover.

JD & Tammy: Let’s do more variety next time.

Tammy: Other fundraisers – Chili Cook off? Dunking booth at 4th of July Carnival?

Most agree to Dunking Booth

Merciful Misfits can pay for it.

**MONTHLY EMAIL NEWSLETTER**: Suzanne – Questions/suggestions for content

 How do I decide who is advertised? Location images for content challenging.

Jessica: Tioga Chamber emails members and asks for content – whoever responds gets in.

Nancy: Get images and details from our website in list of members.

Suzanne: Will do both of these. Please send me emails of friends and family who want to receive newsletter. We need to build this email list.

 Forgot to share in meeting: We need a “subscribe button” on website as well as listing Constant Contact with a link to sign-up on our website. Can see how Tioga Chamber does this on their website for reference.

UPCOMING MEETINGS:

3/22/2021 @ 7pm Daffodil Festival

4/5/2021 @ 7pm Chamber Monthly Meeting