**Candor Chamber of Commerce**

**Annual & Monthly Meeting Minutes**

**12/13/2021**

**7:00pm**

**IN ATTENDANCE VIA ZOOM:**

 Terri Rennells

 Cheryl Berg

 Dick Zavatto

 Dave Astorina

 Suzanne Johnson

 Jessica Spaccio

Maria Cole

Rita Kellogg

John Tufarella

Elise Counts

Nancy Riggs

ANNUAL MEETING AGENDA

Rita Facilitates

* Announcing the new director & VP (based on your votes)
* Announcing amendment to Article IV, section 1 Composition of the Board
Changing the (5) directors to (7) directors and a show of hands by members present.
* Updating meeting participants on chamber activities and plans:
1. Successful Daffodil Festival
2. Funds raised for EMS in many ways - list
3. Successful Holiday Bazaar
4. New twice-monthly email newsletter
5. Marketing of businesses and events online, in print and on the radio
6. Flowers planted, wreaths up
7. Upcoming member meet-&-greet gathering (depending on COVID status)
8. Upcoming Daffodil Fest - expanded
* Brief Introductions - All meeting participants, starting with the board.
* Hearing from each of you about what you would like to see from us going forward.

CHAMBER MEETING AGENDA

1. Finance review - Jessica
2. Announcements
3. "Appointments" to Chamber Board - Dick
4. CPR Class - Rita
5. Postcard Mailing Update - Suzanne
6. Donation to Food Pantry for Christmas - Suzanne
7. Membership Drive - Rita
8. Chamber Committees - All
9. EMS Fundraising wrap-up - Dave/Dick
10. Main Street Liquors Ribbon Cutting Friday

 RITA calls meeting to order at 7:10pm

Suzanne: Let’s review voting procedure. I think we should vote on the amendment to the bylaws [in regards to # of directors] first and then go over the current election.

Motion to change in Article IV, section 1 Composition of the Board

Changing the (5) directors to (7) directors.

Seconded

All vote in favor

Suzanne: Voting Review

16 votes came in with 5 board members voting for two candidates [knowing the adjustment to director seats] for a total of 21 votes. We tallied all votes for each person.

Lisa Rose received 5 votes

Linda Cole received 4 votes

Bob Schultz received 4 votes

John Tufarella received 4 votes

Elise Counts received 3 votes

Linda John Cole received 1 vote

NANCY: I would like to step down as director at the end of this year/month.

RITA: Okay, thank you for letting us know Nancy. This leaves 4 open director seats. Let’s place the 4 people with the top votes.

Suzanne: So new directors are: Lisa Rose, Linda Cole, Bob Schultz and John Tufarella

RITA: Daffodil festival general discussion – when would we like to get applications out?

MARIA: I am working on that now and can send beginning in January, after you review. Will send to past participants first.

RITA: EMS Donations – Have we tallied all the funds raised?

DICK: There are still boxes out collecting at some locations

RITA: Boxes need to be collected so we can tally funds and close that up. I would like to have a presentation at the EMS building with all funds collected in 2021.

RITA: I would like a media person to post something in the biweekly papers for us. I feel this is very important.

SUZANNE: We can create committees in our January meeting when we have all the new directors attending.

SUZANNE: Before going into specifics on agenda items, let’s close the member segment of our meeting with our attending member(s) Elise Counts, and ask what she would like to see more of from us. If she would like to stay in the meeting beyond that, she has that option.

ELISE: I feel like our chamber does a lot! I really like the events you currently sponsor and find them to be a good opportunity for me to advertise and get face time with the community when I am able to participate. I think the best thing needed is always more advertising.

THANKS ELISE!

CHAMBER MEETING AGENDA:

FINANCE REVIEW

JESSICA: Chamber Acct. : $5116.85

 Daffodil Acct. : $3917.15

 EMS Acct. : $5852.22 + totals form boxes still out

Some sponsorship letters have come back already with funding. I send out ‘Thank you letter’ that also acts as a receipt.

RITA: I’d like ‘Thank you’ notes to go out to everyone that has hosted the boxes.

JESSICA: If Dick and Maria could list those now or email them to me, I will send those out. Also, we received the bill for the wreaths from the village for $135. Do you all approve paying this?

ALL APPROVE

RITA: Let’s donate to the fire station for hosting the Holiday Bazaar. $100?

ALL APPROVE

NO GENERAL ANNOUNCEMENTS

CPR CLASS

RITA: CPR class has to be postponed because of COVID.

TERRI: Sexual Harassment training is due every year for the chamber board.

RITA: Suzanne, can you find a video online and email it to us to view?

SUZANNE: Yes

APPOINTMENTS

SUZANNE: Dick had a good idea of “appointing” members who are interested in helping the chamber more directly, by giving them a position/appointment for a certain task and/or in a certain committee.

RITA: Great idea! I’d like to appoint Linda John Cole to P.R. person if she is interested.

POST CARD UPDATE

SUZANNE: After learning some new information from Mary at the post office, the postcards still need to go to a printer to get an Endicia (postage) stamp and an address. These are generall addresses correlated to each route, e.g. Resident, ROO 1, Candor, NY . So there will be a cost per route based on the number of residents.

RITA: I think we should wait to start on this in January. People really like the postcards so I think we should place them in Visitor Centers, banks, libraries, truck-stops around the surrounding area on rt. 17 and in Binghamton.

SUZANNE: A more general brochure may be better in some of these locations.

FOOD PANTRY DONATION at HOLIDAYS ANNUALLY

SUZANNE: I’d like us to support our community with a food pantry donation annually. No one should go hungry in Candor.

DAVE: Motions to donate $200 to Candor Recourse Center

ALL APPROVE

RITA: We pay for the wreaths as a ‘thank you’ to the village for using the ball field for the Daffodil Festival. Let’s pay for the earlier with the vendor of our choosing.

MARIA: Flowers planted are out of my own budget. It’s not very much money.

MEMBERSHIP DRIVE

RITA: I am sending out renewal letters and applications now. Payment is due by January 31st before being removed from website and advertising.

RITA: Meeting adjourned 8:45pm

***Mark your calendars!***

NEXT MONTHLY

CHAMBER MEETING

Monday January 10th

at 7:00pm on Zoom

\*Suzanne will be emailing the zoom link to members as well as posting on our FB page so members can participate more easily.